

No. A-42011/11/2022-DGTR
Government of India
Ministry of Commerce & Industry
Directorate General of Trade Remedies

4th Floor, Jeevan Tara Building,
Sansad Marg, New Delhi
7th April, 2022

OFFICE ORDER No. 26/2022

Subject: Constitution of Internal Complaints Committee in DGTR to deal with the complaints of sexual harassment of women at work place – reg.

In compliance with the guidelines as prescribed in the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, an Internal Complaints Committee on Sexual Harassment in workplace, to address the matters relating to sexual harassment of women in DGTR, has been constituted as under:

i	Ms. Rita Mahna, Addl. DGFT DGTR	Presiding Officer
ii.	Mr. R.K. Soni, Jt DGFT, DGTR	Member
iii.	Ms. Garima Kapoor, Dy Director (Stat)	Member
iv.	A woman official from DGTR at appropriate level – on nomination basis	Member
iv.	A representative from NGO/Association of India nominated by Ministry of WCD New Delhi.	Member

2. The Committee will deal with the complaints of sexual harassment of women employees of DGTR, New Delhi in terms of the provisions as laid down in the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013.

3. This has the approval of DG, DGTR.

[Signature]
(S. Kapur)
Section Officer

Copy to:

1. Ms. Rita Mehna, Addl.DG, DGTR
2. Shri. R.K. Soni, Jt. DGFT, DGTR
3. Ms. Garima Kapoor, Dy Director (Stats)
4. D/o Commerce (E/EI/Vigilance Section)
5. M/o Women & Child Development, Shastri Bhawan, New Delhi (Attn: Ms. Aditi Rout, Joint Secretary, with the request that a representative from NGO/Association committed to the cause of women be nominated as a member on the above mentioned committee

[Handwritten notes and signatures]
By Sd/- PABR-ED7361 02772 in DYNIO-73